

Job Title:	LECTURER IN POLICING & PUBLIC SERVICES
Responsible to:	Curriculum Director
Functional Liaison with:	Course Directors Course Teams including English and Maths tutors Personal Support Tutors Staff both within and outside the Directorate as required.
Main Purpose:	To teach and support learners on a range of FE and HE programmes in Policing and Uniformed Public Services To contribute to the continuing development of courses and curriculum within the Department.
Maximum Annual Teaching Hours:	900

Main Duties and Responsibilities

The following duties are not shown in order of priority or frequency, nor is the list comprehensive, but rather an indication of the type and level of duties expected of the post.

1. Teach and assess up to a maximum of 900 hours on a range of FE programmes including BTEC Level 3 and Level 2 Diploma programmes Policing and Uniformed Public Services, as required by the Curriculum Director. The knowledge and ability to teach on Policing HND and related HE programmes would be advantageous.
1. Act as Course Director for a Policing and or Uniformed Public Services programme managing the development of the course programme and assume responsibility for areas of work as appropriate.
2. Participate in the development of existing and new course programmes and to assume responsibility for areas of work as appropriate.
3. Participate in School and Course Team meetings, curriculum planning and materials development, including electronic resources, as appropriate.
4. Assist with marketing and publicity of all courses within the Directorate as required.

5. Attend parent, career and other evenings as appropriate such as open events.
6. Participate in the development and delivery of short course programmes.
7. Liaise with schools, moderators, assessors, external verifiers, awarding bodies and professional industrial bodies as appropriate.
8. Liaise with internal and/or external verifiers as appropriate
9. Participate in College and School initiatives, to ensure updating of skills in line with personal and professional development.
10. Carry out general duties attached to the post on the College premises.
11. Teach at any of the College's regional centres as required.
12. Undertake at least 30 hours personal, professional development annually, making a strong commitment to the development and accreditation of management and IT skills.
13. Undertake any other duties commensurate with the grade as directed by the Curriculum Director.

PERSON SPECIFICATION

	Essential	Desirable	Measured
Education and Qualifications	A degree, or relevant professional qualification/experience in policing. Possession of a teaching or training qualification such as Award in Education and Training/Equivalent	Possession of a teaching qualification	I,A,
Knowledge and Skills	Effective team leading skills Excellent communication skills. Good customer service skills. Excellent IT skills. Excellent time management skills		A,I,P
Experience	Experience of working in a policing background. Teaching experience within an educational setting Knowledge of related industries and employment opportunities within it. Experience of working with young people.		A, I,
Personal Qualities	Ability to work with young people in a supportive way. Ability to work as part of a team.		A, I,
Training	It is a requirement that all new entrants to teaching obtain the Certificate in Education within 2 years (if full time) or 4 years (if part time) of taking up the post. Willingness to undertake any training or development as or when appropriate.		A, I,

KEY: A-APPLICATION, I-INTERVIEW, P-PRESENTATION/MICROTEACH, T-TEST

Conditions of Service

1. For Lecturers 52 days holiday, plus bank holidays.
2. New appointments to the College are subject to a twelve month probationary period.
3. Contributory pension: Teachers Pension TPA.
4. This College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.
5. The job description is current at the date shown; it may change from time to time in negotiation with the post holder.

General Data Protection Regulations (GDPR)

In line with national legislation, and organisational policy, all data will be processed in a fair and lawful way, for the specific purpose and not disclosed in any way incompatible with such purpose or to any unauthorised persons or organisations.

Equal Opportunities

In accordance with the Equality Act 2010 the college operates a policy of equality and diversity which protects employees, students and people who access the College's goods, services and facilities, from discrimination on the basis of 'protected characteristics' which include: age, disability, gender, reassignment, marriage and civil partnership, pregnancy and maternity, race (colour, nationality and ethnic or national origins.), religion or belief, sex and sexual orientation.

DBS

The successful applicant will be required to complete and obtain a standard or enhanced disclosure check (role dependant) from the Disclosure and Barring Service. The cost of processing this will be £44 (Enhanced) and you will be required to make payment online via the safeguarding website before your employment commences. Further information about the Disclosure and Barring Scheme can be found at www.homeoffice.gov.uk or by speaking to a member of the Human Resources department.