

## JOB DESCRIPTION



<b>Job Title:</b>	<b>Engineering Lecturer</b>
<b>Responsible to:</b>	Head of Department
<b>Functional Liaison with:</b>	Programme leaders Course Teams including English and Maths tutors Personal Support Tutors Staff both within and outside the Department as required
<b>Main Purpose:</b>	Plan, deliver, assess and support learners on a range of FE and HE in engineering To contribute to the continuing development of courses and curriculum within the Department.
<b>Maximum Annual Teaching Hours:</b>	900

### Our mission

To use education as a catalyst of positive social change and prosperity for the community we serve, leaving no one behind.

### Our Three Pillars

We aim to enable all students to gain, not just the right qualifications and the best grades, but also the connections with businesses and character strengths they need to succeed.

- **Qualifications** – Our students will achieve the most appropriate qualifications completed to the very best of their ability
- **Connections** – Our students can expect support in making excellent connections with employers in order to maximise their future
- **Character Strengths** – Our students will have the strength of character to shine out above the rest and live as independent thinkers, confident in their choices and actions  
Ambition, Confidence, Curiosity, Optimism, Ownership, Resilience, Respect and Self-Control

### Main Duties and Responsibilities

*The following duties are not shown in order of priority or frequency, nor is the list comprehensive, but rather an indication of the type and level of duties expected of the post.*

1. Teach and assess on a range of FE programmes including BTEC Level 3 Engineering, as required by the Head of Department. The knowledge and ability to teach on Engineering and related HE programmes would be advantageous.
2. Participate in the development of existing and new course programmes and to assume responsibility for areas of work as appropriate.
3. Participate in Departmental and programme Team meetings, curriculum planning and materials development, including electronic resources, as appropriate.
4. Assist with marketing and publicity of all courses within the Department as required.
5. Attend parent evenings, career and other events as appropriate such as open events.
6. Liaise with moderators, assessors, external verifiers, awarding bodies and professional industrial bodies as appropriate.
7. Contribute to the internal and/or external verification, as required
8. Participate in College and Departmental initiatives, to ensure updating of skills in line with personal and professional development.
9. Teach at any of the College's regional centres, as required.
10. Undertake at least 30 hours personal, professional development annually, making a strong commitment to the development and accreditation of management and IT skills.
11. Undertake any other duties commensurate with the grade as directed by the Head of Department
12. Track, monitor and report on the progress of students on the programme, ensuring that timely and effective intervention and support-including first stage disciplinary-is provided.
13. Responsible for writing termly student progress reports.
14. Contribute to the Programmes annual self-assessment report.
15. Ensure the health, safety and wellbeing of all stakeholders' students.
16. Ensure responsibility for all College resources, physical, intellectual and virtual

**Person Specification**

<b>QUALIFICATIONS</b>	A degree in Engineering or related subject, or an equivalent relevant professional qualification. Possession of higher teaching qualification is desirable or a commitment to obtain one.
<b>EXPERIENCE</b>	Sound knowledge of general Engineering subjects.  Knowledge of related industries and employment opportunities within it. Experience of working with young people.
<b>KNOWLEDGE AND SKILLS</b>	Effective team leading skills Excellent communication skills. Good customer service skills. Excellent IT skills. Excellent time management skills
<b>TRAINING</b>	It is a requirement that all new entrants to teaching obtain the Certificate in Education within 2 years (if full time) or 4 years (if part time) of taking up the post. Willingness to undertake any training or development as or when appropriate.
<b>PERSONAL QUALITIES</b>	Ability to work with young people in a supportive way. Ability to work as part of a team.

**Salary and Conditions of Service**

1. Salary will be up to £36,581 per annum. The place on the scale is dependent upon qualifications and experience.
2. New appointments to the College are subject to a 12 month probationary period.
3. Holidays: 52 days per annum plus public holidays.
4. Contributory pension scheme with Teachers' Pensions Agency.
5. This College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.
6. The job description is current at the date shown, it may change from time to time in negotiation with the post holder.

### **Further Information**

Apply on-line via [www.wsc.ac.uk](http://www.wsc.ac.uk) or email [recruitment@wsc.ac.uk](mailto:recruitment@wsc.ac.uk)

**Closing date for applications: 17<sup>th</sup> March 2019**

**Interviews are scheduled to take place on: 28<sup>th</sup> March 2019**