

Minutes of the hybrid meeting held on 6 November 2023 at 4.00pm

- Present physically:** J Drake R Cannon, Co-opted
J Wakelam, Vice Chair S Daley, Chair
N Savvas, CEO
- Present virtually:** C Chua(part) L Chapman, Co-opted
- In attendance:** A Hurrell, Group Head of Quality
C Durrant, Group Head of Pastoral Support and Administration
C Marshall, Group Assistant Principal Inclusive Learning
C Shaw, Principal Sixth Form Provision
D Barton, Assistant Principal Adult Curriculum
D Coomes, Assistant Principal Sixth Form Provision Curriculum(part)
G Jefferson, Group Deputy Sixth Form Principal
K Sida-Nicholls, Group Director Quality Improvement
L Moody, Principal Strategic Growth and Partnerships
L Parish, Assistant Principal Strategic Growth and Partnerships Curriculum
N Payne, Group Director Careers Opportunities and Progression
S Gales, Governance Professional
S-L Neesam, Group Head of Welfare and Safeguarding
- Apologies:** H Colthorpe, Staff Governor
P Stittle, Executive Director for Business Development

Absent:

- Appointment of Chair and Vice Chair**
The Committee recognised Sue Daley as the Chair and Julia Wakelam as the Vice Chair of the Educational Excellence Committee for 2023/24, as appointed by the Corporation at their meeting on 12 July 2023.
- Declaration of Interests and Apologies for absence**
J Wakelam, N Savvas and S Daley declared their roles as Trustees of Suffolk Academies Trust, and R Cannon declared her role as Chair of King Edwards VI School. L Chapman declared his part-time role for Eastern Education Group. No other conflicts of interest in relation to the items of the agenda were declared.

Apologies for absence were received from H Colthorpe and P Stittle.
- Committee Terms of Reference and Committee Skillset**
The Committee received, considered and **noted** the Terms of Reference and Committee Skillset provided.
- Minutes of the meeting held on 26 June 2023**
The minutes of the meeting held on 26 June 2023 were **agreed** as an accurate record.
- Matters Arising from the meeting on 26 June 2023**
The Committee **agreed** to defer discussion of the matters arising to the next meeting.
- Risk Register Extract**
Governors received and considered the extract from the risk register.

C Shaw explained the new mitigations to the three yellow risks: WSCR036 (relating to student behaviour), WSCR037 (relating to monitoring student progress) and WSCR062 (relating to the use of AI).

The Committee discussed WSCR062 (relating to students' use of AI) and queried how

Action

K Sida

we are preparing staff to utilise AI and to prepare for how to identify when students use AI. K Sida-Nicholls answered this. The Committee discussed how AI might impact teaching and learning lesson delivery and formative assessments, and noted, as this is inherently linked to the TLA strategy, the QIP will continue to monitor this risk. The Committee asked K Sida-Nicholls to be add the mitigations to the risk. The Committee discussed that AI would have an increasing impact on all aspects of the college's work which will require a structured review at governance level.

The Committee reviewed the risks and **felt assured** by the mitigations proposed.

7. Self-Assessment Report 2022/23 inc. Quality Improvement Plan

The Committee received and considered the Self-Assessment Report 2022/23 inc. Quality Improvement Plan provided.

A Hurrell explained the quality assurance process which informs and gathers the evidence for the self-assessment report.

A Hurrell summarised the salient points of the College's self-assessment and noted the provisional self-review grades for 2022/23 are:

- Quality of Education – 2
 - Education Programmes for Young People – 1
 - High Needs Funding – 1
 - Apprenticeships – 2
 - Adult Education – 2
- Behaviours and Attitudes –
- Personal Development – 1
- Leadership and Management – 2
- Overall Effectiveness –2
- Safeguarding – Effective

The Committee commended the robust self-review process and evidence-based assessments used.

7.i. **Quality of Education**

The Committee discussed the contributory sections to the judgments. Educational Programmes for Young People includes individual grades for curriculum areas and the Committee considered the proportion of grade 1 vs. grade 2 provision.

The Committee discussed the reasons for Apprenticeships and Adult Education self-assessing as a grade 2, and queried whether we measure value added for Apprenticeships and Adult Education. D Barton and L Parish answered this.

The Committee noted that the rapid growth in Adult provision and the consequent need to restructure the management of the area has impacted on student outcomes, which have reduced, though only by 1% overall.

[D Coomes left the meeting at 5.00pm](#)

The Committee discussed and challenged the evidence for the self-assessment grade for Apprenticeships. The Committee **noted** that the strength of student achievement (especially in the context of the large scale of the provision) and the other considerable strengths of the provision may warrant a higher grade (a grade 1). The Committee asked CSET to re-consider the grading.

CSET

The Committee queried what is meant by 'dual coding'. K Sida-Nicholls answered this.

The Committee commended the Executive's high aspirations for students and the rigorous self-criticism in evaluating performance; and the CEO informed of the intention to work with a consultant to challenge our plans to ensure they will lead to the desired impact.

7.ii. Behaviours and Attitudes

The Committee commended and discussed the strength of the evidence (breadth and impact) of the proactive interventions by the pastoral/welfare teams and teaching teams, created and implemented in conjunction with students and parents.

The Committee **supported** the proposed grade 1.

7.iii. Personal Development

The Committee commended and discussed the strength of the evidence.

The Committee **supported** the proposed grade 1.

C Chua left the meeting at 5.34pm

7.iv. Leadership and Management

The Committee discussed the strength of leadership and management and noted the outstanding strengths in this section.

The Committee discussed the 'Key Areas for Further Enhancement and Refining' and the 'Key Areas for Improvement' and noted there is repetition between this section and other graded areas, and suggested these could be reviewed/removed. CSET to consider.

CSET

7.v. Overall Effectiveness

The Committee **noted** that, if Apprenticeships increases to grade 1, the overall effectiveness may increase to grade 1 as proportionally there may be more grade 1 vs. grade 2 and that this could also impact on the Leadership and Management grade. The Committee asked CSET to re-consider the grading in the light of the full discussion.

CSET

7.vi. 2022/23 Quality Improvement Plan

The Committee **noted** the 2022/23 Quality Improvement Plan.

The Committee **noted** the key themes for the 2023/24 Quality Improvement Plan are:

- Preparing for students' use of AI
- Educational Programmes for Young People provision – monitoring student progress and value-added
- English and Maths attendance and achievement
- Apprenticeship provision – student achievement rates and value-added
- Adult provision – student achievement rates and value-added
- Leadership and Management – assessment feedback

The Committee thanked the Quality and the wider CSET teams for the outstanding document.

8. Any Other Business

- **Resolution from the Corporation on 31 October 2023**

The Governance Professional informed the Committee that the Corporation resolved to establish wind down this Committee and establish a joint SAT and WSC Committee (the EEG Educational Excellence Committee) to oversee all Ofsted provision across the Group. The Governance Professional will circulate new invites to the Committee.

The meeting closed at 5.49pm