

**1. Aim**

The aim of this strategy is to outline our approach to supporting the National ‘Prevent’ Agenda linked to the safeguarding of our students and staff. This Strategy is written with reference to the Prevent Duty contained within Section 26 of the Counter Terrorism and Security Act 2015. The Duty states that specified authorities including Further Education Colleges, in the exercise of their functions, must have “due regard to the need to prevent people from being drawn into terrorism”.

**2. Objectives**

- To develop and reinforce awareness of ‘Prevent’ in the College.
- To recognize current practice, which contributes to the ‘Prevent’ agenda.
- To risk assess the College in order to identify areas for improvement.
- To develop a co-ordinated action plan to address the identified areas for improvement.

**3. Awareness of the Prevent Agenda**

- Prevent is one of the four elements of ‘CONTEST’, the government’s counter-terrorism strategy. The 4 elements are: Pursue, Protect, Prepare and Prevent. It aims to stop people becoming terrorists or supporting terrorism.
- The Prevent strategy responds to the ideological challenge we face from terrorism and aspects of extremism, and the threat we face from those who promote these views.
- It provides practical help to prevent people from being drawn into terrorism and ensure they are given appropriate advice and support.
- It works with a wide range of sectors (including education, criminal justice, faith, charities, online and health) where there are risks of radicalization.
- It covers all forms of terrorism, including far right extremism and some aspects of non-violent extremism.

Source: <https://www.gov.uk/government/publications/prevent-duty-guidance>.

**4. Current College practice which contributes to Prevent**

- The College has a safeguarding Policy and a policy relating to PREVENT and British Values.
- The College has strong links with our regional Prevent Coordinator, and is an active member of the Suffolk PREVENT Delivery Group which includes the Head of the Channel Panel, Police Lead for Terrorism, the Local and District Councils, UoS, and Other Colleges. The Group Lead for Welfare and Safeguarding and Welfare staff know how to make a referrals to the Channel Panel, (a process which supports people at risk of being drawn into terrorism).
- Training sessions in WRAP3 are offered regularly for staff to attend; either face to face or online. Other training packages are also used.
  - Our work to promote Equality and Diversity within College, incorporates British Values, contributes to good community relations and reduces the risk of radicalization.
- Mainstream political parties are invited in to College to support democracy related events. The College will not allow representation at such events, from parties with extreme views which promote violence or intolerance.
- Speakers visiting the college are monitored and recorded via the visitor booking scheme.

Staff are provided with PREVENT updates throughout the year to maintain levels of knowledge.

**5. Continuous monitoring**

- The College will regularly update policies and procedures as regulations change to fully reflect the Prevent Duty.
- Guidelines need to be centrally drawn up for cross college events and as part of any external lettings.
- The College’s ICT policies need to be updated to incorporate the Prevent Duty and monitored as IT changes are made
- Student awareness of the Prevent agenda and their role in preventing radicalization needs continuous development.
- Continuous integration of the Prevent agenda and Fundamental British Values into teaching and learning.

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Sept 21	Sarah-Louise Neesam		10	Sept 22		

## Risk Scoring

Likelihood		Severity	
Almost Certain	5	Catastrophic	5
Very Likely	4	Major	4
Likely	3	Moderate	3
Unlikely	2	Minor	2
Improbable	1	None or Trivial	1

No	Risk Title	Prevent Vulnerability / Summary	Danger Statement	Gross Score	Existing WSC Controls	Further Action Needed / plan for 2021/22 academic year	Residual Score
1	Online Safety	<ul style="list-style-type: none"> <li>Extremist organisations radicalise students online and encourage them to commit acts of violence or incite others to commit acts of violence as 'lone actors'.</li> </ul>		12	<ul style="list-style-type: none"> <li>Poster campaign raising awareness of online safety.</li> <li>Tutorial programme via tutors and employability coaches e.g. tutorial programme.</li> <li>Robust systems in place for monitoring internet usage and daily reports provided to the Head of IT of students attempting to access extremist or violent sites. These are recorded by The Group Lead for Welfare and Safeguarding, and Students seen to discuss behaviour.</li> <li>Regular updates provided to staff and students about news items to raise awareness.</li> <li>Ongoing staff training by Cathy Durrant in online safety.</li> <li>Safeguarding posters visible in all areas.</li> </ul>	<ul style="list-style-type: none"> <li>Check that toilets have relevant Safeguarding posters over the summer holidays.</li> <li>Check that a tutorial programme is in place for online safety and prevent.</li> <li>Continue to monitor and record e-safety incidents via IBOSS or other systems and discipline students in line with the disciplinary policy</li> <li>Record incident on intuition.</li> </ul>	3
		<ul style="list-style-type: none"> <li>What filtering/firewall systems are in place to prevent individuals from accessing extremist websites?</li> <li>Have they been tested recently, are the filtering systems up to date?</li> <li>Do they alert you if someone tries to access extremist sites; do you know what to do if someone does?</li> </ul>			<ul style="list-style-type: none"> <li>We currently are using IBoss but will soon be moving to FortiGate – This provides both security as a firewall and active monitoring for inappropriate material, rules are set at different levels depending on the subject that the student is studying to provide better protection. Certain types of content can be monitored instead of blocked to ensure traceability is in place for content which may be inappropriate for the whole student population but may be require for a specific subject area.</li> <li>Reports are produced on a regular basis and provided to student welfare for review.</li> <li>Breaches are referred to Student Welfare Manager for discussion with students and disciplinary action.</li> <li>Disciplinary action regarding accessing inappropriate content is recorded on Intuition.</li> </ul>	<ul style="list-style-type: none"> <li>Scott Gerber and IT staff to monitor.</li> <li>Welfare to monitor disciplinary issues.</li> </ul>	
2	Work based learners	<ul style="list-style-type: none"> <li>The College does not have robust processes in place to protect work based students from the threats of radicalisation.</li> <li>Employers within work based settings are unaware of Prevent and how to report concerns.</li> </ul>		12	<ul style="list-style-type: none"> <li>Ofsted report May 2016 said that PREVENT was well embedded.</li> <li>All students are expected to have tutor sessions on prevent, Run Hide Tell and Citizen Aid.</li> <li>Staff seeing students in the workplace have been trained in WRAP3 or equivalent.</li> <li>Stringent due diligence as each partner must complete a Self-Assessment Report.</li> <li>On the register for approved ROAPT.</li> </ul>	<ul style="list-style-type: none"> <li>Continuous monitoring that students, apprentices and partners are being made aware of prevent and associated issues.</li> <li>Training offered to external partners where appropriate.</li> </ul>	2

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No	Risk Title	Prevent Vulnerability / Summary Danger Statement	Gross Score	Existing WSC Controls	Further Action Needed / plan for 2021/22 academic year	Residual Score
				<ul style="list-style-type: none"> <li>Safeguarding Policy makes reference to apprentices.</li> <li>If a new trainer is used by an agency associated to us, the trainer has to go through our training systems.</li> <li>Safeguarding statement of how and where to report issues on our staff emails.</li> <li>WBA and staff will be provided with information concerning PREVENT and safeguarding in the form of leaflets which can be dispensed as needed.</li> <li>Prevent has been added as a subject to discuss with Employers in the usual Health and Safety Chat</li> <li>With Strength of Character modules added for apprentices.</li> <li>Safeguarding Policy makes reference to apprentices.</li> <li>If a new trainer is used by an agency associated to us, the trainer has to go through our training systems.</li> </ul>		
3	Partner provider network	The College's partner provider network does not have robust processes in place to satisfy the prevent duty, thus putting a significant number of learners at risk who are currently studying with those partners.	16	<ul style="list-style-type: none"> <li>Our partners are offered the chance of WRAP 3 training or alternative.</li> <li>They are given leaflets.</li> <li>They have contact details.</li> </ul>	<ul style="list-style-type: none"> <li>Make sure that employers of apprentices have WRAP3 (or an online equivalent) and that they have trained their staff.</li> <li>RUN, HIDE, TELL and Citizen Aid student training.</li> </ul>	4
		<p><b>Information Sharing</b> Are there information sharing protocols in place with the Police and the council</p> <ul style="list-style-type: none"> <li>Do the Police know who to contact for any issues?</li> <li>Do the College/University know who to contact at the Police?</li> <li>Who is the PREVENT lead at the College?</li> </ul> <p>Do other staff members know who the PREVENT lead is at the College?</p>		<p>College staff would contact police via 101.</p> <p>Faruk Ullah <b>Police Constable 1580 Suffolk Prevent Lead</b></p> <p>PREVENT Lead ECG Group = Sarah-Louise Neesam.</p> <p>Regular articles sent out to all staff via all staff email. College safeguarding team work with Faruk Ullah and he has delivered training to staff and students and advises on a regular basis.</p> <p>Regular information is circulated on Safeguarding, including PREVENT to all staff regularly.</p>	<ul style="list-style-type: none"> <li>Sarah-Louise Neesam maintain seat on PREVENT Delivery Board.</li> <li>Regular contact maintained with Faruk Ullah. He attends the freshers event and has spoken to students about PREVENT and hate crime.</li> <li>Continued regular updates for staff via; email/training.</li> <li>Update managers on key issues via comms, e.g. Extinction Rebellion, notifications to the Home Office.</li> <li>Sarah-Louise Neesam sits on the RCTAG (Regional Counter Terrorism Advisory Group) as a critical friend</li> </ul>	
		<p><b>Local PREVENT Structures</b> Are you linked in with the local PREVENT Board or PREVENT FE/HE sub group?</p> <ul style="list-style-type: none"> <li>Do you know who your local authority PREVENT Coordinator is?</li> </ul> <p>Awareness of key Police lead</p>		<p>New prevent delivery group - SLN attending.</p> <p>Faruk Ullah, <b>Police Constable 1580, Prevent &amp; Community Cohesion Officer</b> Landmark House Ipswich, Suffolk, IP1 5PB Office:01473 613888 ext. 5490, Mobile: 07816 286978 <a href="mailto:Faruk.ullah@suffolk.pnn.police.uk">Faruk.ullah@suffolk.pnn.police.uk</a> <a href="mailto:Prevent@norfolk.pnn.police.uk">Prevent@norfolk.pnn.police.uk</a> <a href="http://www.suffolk.police.uk">www.suffolk.police.uk</a></p>	<ul style="list-style-type: none"> <li>No further action needed.</li> <li>Attendance to board meetings has continued.</li> </ul>	

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				<ul style="list-style-type: none"> <li>PREVENT Home Office coordinator: Dave Layton-Scott.</li> </ul>		
4	Speakers and events	<p>Extremist organisations are given a platform to radicalise young people because the College has ineffective processes in the place for vetting speakers and events.</p> <p><b>Who monitors literature/posters?</b></p> <ul style="list-style-type: none"> <li>Does permission have to be granted for people to distribute leaflets?</li> <li>Do people know who to contact if they come across extremist literature?</li> <li>Do they know what extremist literature looks like?</li> </ul> <p>What happens if individuals are handing out leaflets outside the institution?</p> <p><b>Policy on external speakers</b> Risk assessment framework for dealing with requests for external speakers on campus.</p>	12	<ul style="list-style-type: none"> <li>The College has an external speakers policy that is revised annually, the policy requires staff organising speakers to carry out due diligence and to record that they have completed research.</li> <li>The College maintains a record of all visitors to the college and external speaker are recorded here.</li> <li>Staff are expected to remain in the room with external speakers so they can monitor what is being said to students and can address issues as they arise.</li> <li>Additional question added to visitor booking system which asks about external speakers and due diligence.</li> </ul>	<ul style="list-style-type: none"> <li>Specific reminder given to HE staff organising talks.</li> <li>Ongoing information sent to staff.</li> </ul>	2
				<ul style="list-style-type: none"> <li>Yes permission is required for leaflet and poster distribution. This could be via a number of different departments including Student Welfare, Marketing and Careers.</li> <li>Regular updates on PREVENT are provided to staff via all staff email.</li> <li>Extremist Literature can come from any source and if it looked inappropriate, the police would be informed immediately.</li> </ul>	<ul style="list-style-type: none"> <li>Leaflets and posters in College should be checked regularly to make certain that they are appropriate and that distribution has been approved.</li> <li>This would also include references external to college border. An example of this would be the trainers hanging from phone wires was notified to the police/ gangs unit.</li> </ul>	
				<ul style="list-style-type: none"> <li>Policy in place: External Speakers Policy.</li> <li>Additional questions added to external visitor booking systems asking about due diligence.</li> </ul>	<ul style="list-style-type: none"> <li>Policy updated annually.</li> </ul>	
5	Islamist extremism	The Counter Terrorism Local Profile has not identified the development of Islamist Extremist Groups in the West of County. However, some of our students live and work in areas such as Ipswich where the threat is increased.	9	<ul style="list-style-type: none"> <li>Awareness raising sessions with students about current events and activities.</li> <li>Regular updates for staff on issues that are in the news and how these may be used to raise student awareness.</li> <li>Links with faith groups across the area to provide students with a better understanding of multi-faith Britain.</li> <li>Worked with Manwar Ali of JIMAS to look at our religious dress processes.</li> <li>Robust systems in place for reporting concerns about students that are well known by staff.</li> <li>For students; introduction to Run Hide Tell, Citizen Aid App as well as Wrap3 online.</li> </ul>	<ul style="list-style-type: none"> <li>Faith Groups to be invited to Fresher's although for 2021 this may not be possible because of covid..</li> <li>Tutors will revisit PREVENT across the year and a new resource of newspaper related articles for discussion has been created.</li> </ul>	2
6	College Knowledge	The Counter Terrorism Local Profile does identify support for Far Right Extremist Organisations across the West of the County	12	<ul style="list-style-type: none"> <li>Awareness raising amongst staff and students about right wing extremist organisations.</li> <li>Equality and diversity well embedded within the College which create a culture of respect and tolerance.</li> <li>Robust systems in place for reporting concerns about students that are well known by staff.</li> <li>Students to be reminded about Run Hide Tell, Citizen Aid app as well as Let's Talk About It resources.</li> <li>Faith Groups to be invited to Fresher's where possible.</li> </ul>	<ul style="list-style-type: none"> <li>Tutors/PPTs will revisit PREVENT across the year and a new resource of newspaper related articles for discussion has been created.</li> </ul>	4

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	College Knowledge	<p>Do Safeguarding and student support service leads recognise Prevent vulnerabilities and what to do if they suspect that someone is being drawn into terrorism</p> <p>Do safeguarding policies incorporate Prevent vulnerabilities?</p> <p>Is the college using the Early Help Assessments(EHA)to assess vulnerabilities?</p>		<ul style="list-style-type: none"> <li>Staff do recognise and report issues regularly to Student Welfare and referrals have been made via Suffolk MASH and the Channel Panel attended. There is a separate policy for PREVENT, but linked to the Safeguarding policy.</li> <li>Hate crime are reported to the police if we are informed of issues, as we recognise the correlation between HATE crime and PREVENT vulnerabilities.</li> <li>Clear confidentiality statements for students displayed in Student Welfare and with PPTs. Multi-agency referral and Vulnerabilities Form are sent to the MASH as needed. We also have a welfare assessment, which looks at all aspects of risk for individuals.</li> </ul>	<ul style="list-style-type: none"> <li>Continuous ongoing training and awareness raising amongst the staff.</li> </ul>	

7	Promoting British Values	The College doesn't have a culture and ethos where British Values are celebrated, or is not embedded which leads to a culture of disrespect and intolerance and where tensions are allowed to flourish?	12	<ul style="list-style-type: none"> <li>Highly effective mechanisms to embed equality and diversity.</li> <li>Regular student surveys indicate that students feel safe on site and happy in college.</li> <li>Training for staff on the promotion and embedding of British Values is ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>Continuous monitoring</li> <li>Questionnaires to students on British values and their understanding annually. Checking of embedding student knowledge to make certain they have applied what they have learned.</li> </ul>	2
		<p><b>Safe place to discuss terrorism and extremism</b></p> <ul style="list-style-type: none"> <li>Are staff trained to facilitate discussions on terrorism and extremism?</li> <li>Are there opportunities available to do this i.e. do you run a programme of seminars?</li> <li>Can external speakers be invited to discuss PREVENT?</li> <li>Are students given the skills to challenge extremist narratives?</li> </ul>		<ul style="list-style-type: none"> <li>Our staff have received the latest Home Office training with online courses running regularly for new comers.</li> <li>Tutors are expected to encourage student discussion on controversial issues.</li> <li>Directors of Schools have received training in British Values. Additional resources are being made available to teaching staff.</li> <li>Yes we would welcome speakers coming to discuss PREVENT with our students. Faruk Ullah was invited to attend and speak at Classes in 2020/21 on PREVENT issues.</li> </ul>	<ul style="list-style-type: none"> <li>Monitoring of Staff training.</li> <li>Faruk Ullah invited to deliver class session and attends our freshers event.</li> </ul>	
		<p><b>Tensions</b></p> <p>Are you aware of tensions in your student body?</p> <ul style="list-style-type: none"> <li>How are you dealing with these tensions?</li> <li>Have these tensions been exploited by any group?</li> </ul> <p>What cohesion issues do you have?</p>		<ul style="list-style-type: none"> <li>No tensions identified.</li> <li>Bullying and Harassment issues recorded and reported on to WSC Safeguarding Board termly.</li> <li>No cohesion issues identified.</li> </ul>	<ul style="list-style-type: none"> <li>Continuous monitoring of bullying issues led by Governors.</li> </ul>	
		<p><b>Engagement with Student Union</b></p> <p>Does the Student Council have an awareness of PREVENT?</p> <ul style="list-style-type: none"> <li>Are they aware of the risks?</li> </ul> <p>Do they have a student report service?</p>		<ul style="list-style-type: none"> <li>Student Council given information on PREVENT and British Values.</li> <li>Students in FE and some HE trained with Let's Talk About It resources, Run Hide Tell and Citizen Aid.</li> </ul>	<ul style="list-style-type: none"> <li>Reacquaint students on the Student Council each academic year- continuous.</li> </ul>	

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		<p><b>Freedom of Speech</b> Revised and enhanced Codes of Practice on Freedom of Speech. Clearer guidelines on balancing freedom speech with the need to protect vulnerable individuals.</p>		<ul style="list-style-type: none"> <li>• Looked at within External Speakers Policy.</li> <li>• Further guidance given in line with online lessons e.g. protocols for Teams, Google Classroom etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous monitoring</li> </ul>	
8	Staff training and awareness	Staff are not aware of prevent and are not aware of how to report concerns?	12	<ul style="list-style-type: none"> <li>• All staff have completed initial mandatory training. New staff having training pre-arrival or on their first day.</li> <li>• Training has been delivered on the whole face to face and therefore allows time for discussions and questions</li> <li>• Robust and well-known mechanisms in place for safeguarding which are well publicised.</li> <li>• Regular updates provided to staff through email bulletins and team meetings.</li> <li>• Governor training delivered by Dave Layton-Scott – home office.</li> <li>• Three members of staff are Home Office facilitator trained and deliver regular staff and student sessions.</li> <li>• Staff trained and compliance with training monitored by WSC HR.</li> <li>• Safeguarding Board which is governor led.</li> <li>• FE students trained September 2020 in Channel Awareness or similar.</li> <li>• Rolling programme of WRAP training face to face on offer or online alternative.</li> <li>• HE students invited to WRAP3 sessions in line with UCS Ipswich.</li> <li>• Safeguarding including PREVENT delivered to counselling students.</li> </ul>	<ul style="list-style-type: none"> <li>• Governor have training, undertaken on two occasions; 2019/2020 and 2020/2021.</li> <li>• SMT have been through WRAP3 or equivalent.</li> <li>• Regular Training update for facilitators.</li> <li>• Students trained using online resources, including apprentices.</li> </ul>	2
		<p><b>Campus Security</b> – are students/staff challenged if they are not wearing ID</p> <ul style="list-style-type: none"> <li>➢ How are authorised visitors managed?</li> <li>➢ How to identify/stop unauthorised visitors?</li> </ul> <p>How do you restrict access to the campus i.e. swipe, code entry.</p>		<ul style="list-style-type: none"> <li>• All staff and students are allocated badges on lanyards, which should be on them at all times.</li> <li>• Visitors must report to reception and sign in and are given visitor badges on lanyards. They are not about to walk around the campus unattended.</li> <li>• Staff add visitor details to an online database accessed by main reception staff.</li> <li>• Badges activate a barrier in order for students to come in and out of college.</li> <li>• High fences and locked gates secure the campus and ensure all entry is through reception.</li> </ul>	Monitoring by SLO and all staff responsibility.	
		<p><b>Policies &amp; Procedures</b> What policies need to be change to incorporate PREVENT (Safeguarding, Security &amp; Estates management, disciplinary, behaviour, external speakers)</p>		<ul style="list-style-type: none"> <li>• Safeguarding already incorporated, Confidentiality Policy recently amended to include reference. External speakers policy</li> </ul>	Monitoring annually.	
		<p><b>PREVENT Messaging</b> How can PREVENT be communicated better i.e. posters, newsletters, intranet, student and staff handbooks, staff induction, internal literature</p>		<ul style="list-style-type: none"> <li>• Posters on campus for students and staff changed regularly, Staff information via email briefing. Staff information on Staffnet and the hub.</li> </ul>	<ul style="list-style-type: none"> <li>• Advise staff of new campaigns, but ‘drip feeding’.</li> <li>• Updates on RUN HIDE TELL and citizen aid.</li> </ul>	

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		<p><b>Staff and volunteers</b> Are you vigilant to staff members and volunteers potentially radicalising students? Do you have policies and procedures that can handle this?</p>		<ul style="list-style-type: none"> <li>• Staff code of conduct 07.37.01.</li> <li>• Safeguarding.</li> <li>• Whistle blowing.</li> <li>• Staff training monitored termly by the Safeguarding Board.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff training numbers show that not all staff have kept training on PREVENT up to date. This is a risk and needs to be monitored.</li> <li>• Safeguarding Board monitor each term and a new CACHE level 2 qualification has been brought in for staff which includes safeguarding and PREVENT.</li> </ul>	
9	Partnership working	<p>If the college does not have effective partnerships with organisations such as the Local Authority, Police Prevent Team and regional coordinator it may not forward concerns appropriately and may not be aware of the wider risks within the community.</p>	12	<ul style="list-style-type: none"> <li>• Excellent links with the local authority, police, regional coordinator and other agencies working with PREVENT.</li> <li>• Good links with other providers in the area enable the college to share practice.</li> <li>• SLN attending the Regional Counter Terrorism Advisory Group as a critical friend.</li> <li>• College attends the local PREVENT Delivery Board.</li> <li>• DSL meeting for feeder high schools and colleges in West of the county.</li> </ul>	<ul style="list-style-type: none"> <li>• Make sure all new contacts updated.</li> <li>• Safeguarding email for welfare and wbl staff.</li> </ul>	
		<p><b>Funding &amp; resources</b></p> <ul style="list-style-type: none"> <li>➤ Do you fund community/voluntary/student groups?</li> <li>➤ How do you know that monies are not funding extremist activities?</li> <li>➤ Do student/external groups book your rooms, how do you monitor if extremist activities are taking place?</li> </ul> <p>Do you have a booking form/policy that states extremist activities must not take place?</p>		<ul style="list-style-type: none"> <li>• No we do not fund community / voluntary or student groups.</li> <li>• Very occasionally outside agencies use our site but these are properly documented bookings and are well known contacts.</li> <li>• Visitors will be booked in with reception in advance.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor</li> </ul>	
10	Lock Down	<p><b>There is no business continuity plan and not procedure for lock down meaning that if there was an incident chaos and panic would spread.</b></p>	16	<ul style="list-style-type: none"> <li>• Business continuously update annually.</li> <li>• Lockdown procedure in accordance with crowded placed guidance.</li> <li>• All managers attended project Argus.</li> <li>• SMT follow on training to Argus.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep in touch with counter terrorism Norfolk and ask them to deliver simulated lockdown for SMT.</li> <li>• Lockdown practiced with staff ('lockdown' meaning an emergency lockdown in college due to a critical incident).</li> <li>• Possible change of legislation to monitor here for building containing more than 50 people</li> </ul>	4
		<p><b>Dealing with an incident</b> Does your critical management plan identify a lead person to deal with terrorist related issues?</p> <ul style="list-style-type: none"> <li>➤ How will you communicate with and reassure local communities, staff and students?</li> <li>➤ Who will deal with the Press?</li> <li>➤ How will you communicate with other FE/HE institutions locally?</li> <li>➤ Have you identified what support you may require?</li> <li>➤</li> </ul>		<p>01.06.01 - risk management procedure</p> <ul style="list-style-type: none"> <li>• Business continuity plan.</li> <li>• Lockdown.</li> <li>• Carrie Edwards</li> </ul>	<ul style="list-style-type: none"> <li>• Continuously monitored.</li> </ul>	

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		<p><b>Dangerous Substances</b> Is the institution aware of and complying with all relevant legislation in the storage and handling of dangerous substances including chemicals, bacteria, viruses and toxins?</p>		<p>Health and Safety Protocols in place -</p> <ul style="list-style-type: none"> <li>• 12.01.01 - Health and Safety Policy</li> <li>• 12.06.01 Accident incident reporting</li> <li>• 12.07.01 Action in the event of fire</li> <li>• 12.11.01 Bomb threat and suspicious packages</li> <li>• 12.11.01 Bomb Threat Call checklist.</li> <li>• Procedure 12.36.01(None Accidental Explosion or Hostile Intruder)</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous monitoring of legislation.</li> </ul>	
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