

Nuclear Readiness Programme FAQs for employers

Q1 – What is the Nuclear Readiness Programme?

The Nuclear Readiness Programme (NRP) will identify, engage and equip employers in the New Anglia economy to maximise the benefits to be gained from nuclear site development and operations in the area. The programme will raise awareness of the current and future opportunities to work in the nuclear supply chain. It will provide funding to employers for a range of NSAN courses that have been developed and used extensively in other areas of the UK. A discount of up to 40% will be applied to each course undertaken. This project is supported by New Anglia Local Enterprise Partnership, through the Innovative Project Fund.

Q2 – When does the funding apply from?

The funding is for training that takes place between 15th May 2020 and 30th November 2021.

Q3 – Can I still claim if my course finishes after 30th November 2021?

Courses must have a start date of between 15th May 2020 and 30th November 2021 and be complete by 30th November 2021. Evidence for all claims must be submitted by 30th November 2021 to be included in the final claim.

Q4 – Which courses are funded by the project?

A list of courses eligible for funding is attached in Appendix 1. Further information on these courses and others offered by NSAN can be found using the following link: <https://www.nsan.co.uk/page/OurProvision>

As part of our contract with the New Anglia LEP, we have set Key Performance Indicators (KPIs) for the project. These specify the learner numbers, guided learning hours and the levels of training that need to be achieved. Therefore, any requests are assessed against these criteria.

All courses for which a claim will be made must be delivered either by West Suffolk College, which is NSAN's Flagship Centre for delivery in the East of England or NSAN. The funding is only available for employers based in the New Anglia area.

Q5 – How is the percentage level of funding set for each employer?

Grant funding is available at a maximum of 40% of the cost of each course undertaken (not including VAT). There are a set number of funded places available on each course, so the project retains its planned funding profile. Should the number of funded places on any course begin to reach the maximum level then the NRP will consider whether funding can be redistributed.

Q6 – Who pays for the course; do I only need to pay the remainder of the course fees once the discount has been applied?

You should pay for the course in full in the usual way for training. You then claim back the relevant percentage of the course fees using the claim process, once the training is complete. The funding (40% of course fee) is paid directly from West Suffolk College to employers.

Q7 – How often are claims made?

Claims for payment are made quarterly at the end of March, June, September and December.

Q8 – When should claims be submitted?

Claims for funding should be made as soon as possible within the quarter in which the training takes place. A process diagram for engagement is included in this document.

As a large number of claims may be submitted employers are encouraged to submit claims as soon as they can. The College can then validate the claims before the deadline. The deadline for claims is set a couple of days before the quarter end to allow time to process the claim. Any claims submitted after this are deferred to the next quarter.

Q9 – What evidence is required with the claim?

For each course you will need to submit a fully completed claim form, the invoice for the training and a copy of the certificate(s) to prove completion. Without full evidence the College will not accept the claim. The claim form will be provided to each employer before the training commences.

Q10 – When will I receive the payment of my funding?

West Suffolk College will pay employers within seven days of receiving the funding from the New Anglia LEP. In practice this is around one month from when the claim is submitted.

Q11 – Is funding available on the in-kind contributions (i.e. salary / wages, travel)?

No, the funding is applied as a cash match on course costs only (excluding VAT).

Q12 – Who do I contact regarding the Nuclear Readiness Programme?

The programme is run jointly between NSAN and West Suffolk College. Enquiries can be directed through NSAN's Client Relationship Manager, Dug Harrison on 07500 026020 or by emailing dug.harrison@nsan.co.uk

For West Suffolk College, speak with the Business Development Team on 01284 716246 / training@wsc.ac.uk

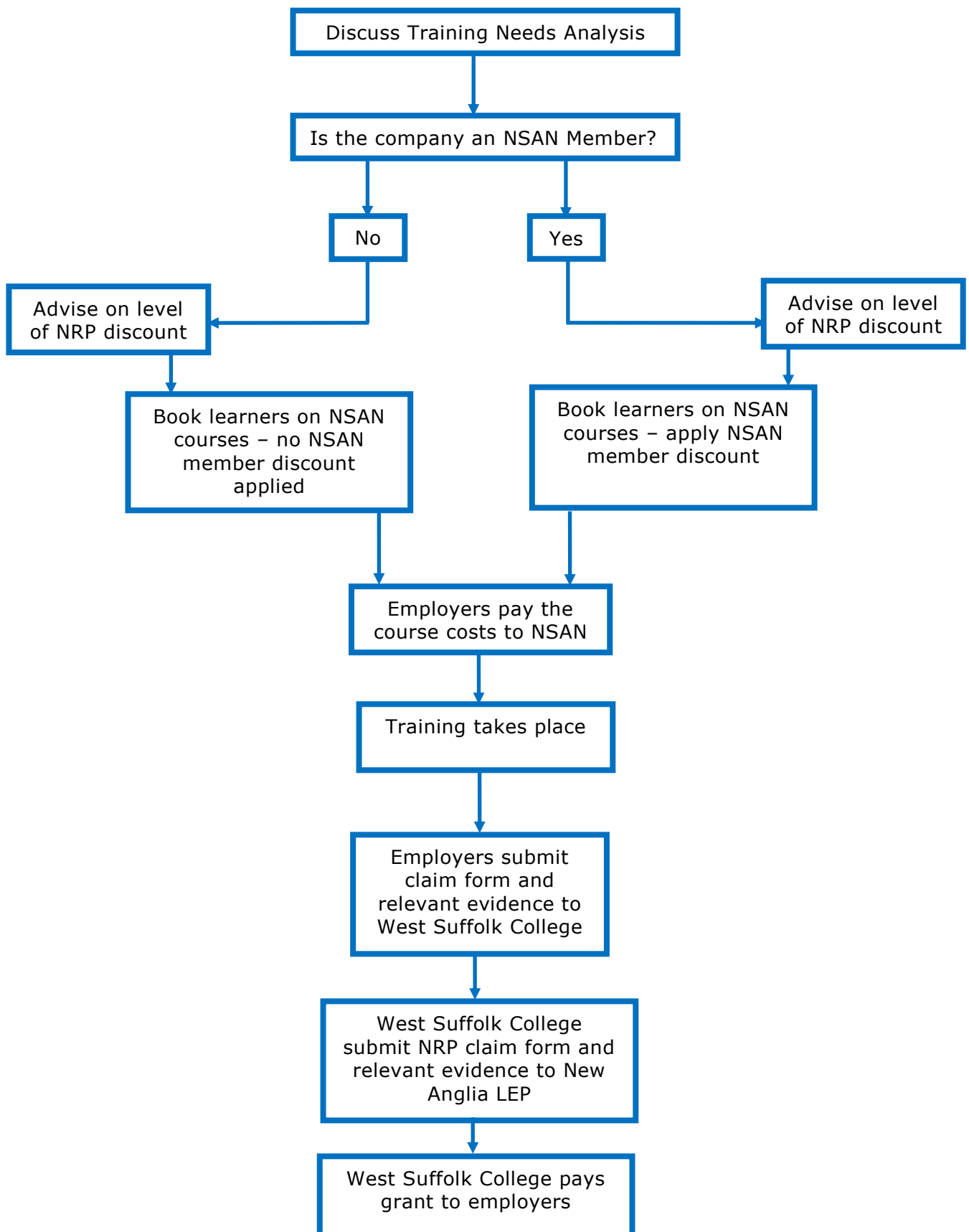
Q13 – How much funding is available?

There is a total of £118,800 available. There is a requirement for a certain number of learners to be trained so the use of the funding is monitored to achieve this. The project has a spending profile which must be adhered to and any unspent funding may not be moved through to the next financial year.

Q14 – How can I access funding?

Funding will be offered on a first come first served basis. However, if you wish to confirm funding is available for your training, please contact Dug Harrison or Phil Stittle.

NUCLEAR READINESS PROGRAMME - PROCESS DIAGRAM



Appendix 1 - Courses currently eligible for Nuclear Readiness Programme funding:

Award for Nuclear Industry Awareness (on-line via www.nucleartrainingnetwork.com)
Triple Bar Nuclear Manufacturing
Triple Bar Nuclear Leadership
RCC-M
Human Performance Fundamentals