

Early Help Offer – WRAP AROUND SUPPORT FOR STUDENTS			
Current Status	Operational	Last Review:	February 2024
Responsibility for Review:	Group Head of Welfare and Safeguarding	Next Review:	July 2025
Roles Responsible for Review:		Originated:	Feb 2023
Approved by:	SET Curriculum	Committee:	
Type of Policy:	Staff / Students	Quality Assured by:	

1. Introduction

- 1.1 The Eastern Education Group (EEG) includes West Suffolk College, One Sixth Form College and Abbeygate Sixth Form College. EEG provides a team of staff to help and support students while they are studying with us. The Early Help Offer aims to support students to remain at college and be successful in their studies.

2. Personal Progress Tutors (PPTs)

- 2.1. PPTs are the first port of call for students. PPTs are located in Student Services or in curriculum areas and each PPT has a cohort of students to support. They will monitor the attendance and achievement of their students, liaise with parents and carry out Progress Reviews with each student regularly. They also deal with any low-level welfare issues signposting on higher-level welfare concerns. This includes instances of bullying and harassment where the PPTs use restorative justice methods to resolve issues. They facilitate Personal Health Social Education (PSHE) sessions with their students delivering on topics such as Prevent and British Values as well as healthy relationships and healthy mind and body.

3. Positive Intervention Programme (PIP)

- 3.1. PIP is used to help a student to overcome barriers to learning and enable them to positively engage at college. Where a student has stopped attending, we work with the student and their parent(s) to re-engage and reintegrate them back into college life. In some cases, PPTs will visit the students home to co-develop a bespoke support plan with the aim that they successfully complete their chosen study programme.

4. Student Welfare

- 4.1. The Manager and Welfare Officers are all Alternate Designated Safeguarding Leads (DSLs) and are the first point of contact for all safeguarding issues in College. The department offers and refers students to it's in house counselling service. Close working relationships between social care services, health services and other support agencies are paramount. We see students with any

issue that may affect their time in College. This can include poor mental health, housing issues, health issues, and concerns in relationships or the family. Students with Mental Health issues are RAG rated and monitored along with Children in Care, Young Adult Carers and 14-16 year olds. Strong links are in place with the Young Adult Carers service, Social Workers and the virtual schools associated with Children in Care.

- 4.2. Welfare Officers attend child protection conferences, child in need meetings, family network meetings, child in care reviews and social worker led Personal Education Plans (PEPs).
- 4.3. The Group Head of Welfare and Safeguarding is responsible for student welfare operations across EEG and represents EEG at the Suffolk Safeguarding Partnership Meetings, the PREVENT Delivery Group, and the Area Safeguarding Group and sits on the Channel Panel.
- 4.4. Our Welfare Officers are trained in WRAP (Prevent training), County Lines and Safeguarding Level 2 to train the trainer level and ensure all staff are adequately trained in up-to-date topics.

5. Counselling

- 5.1. We have a team of counsellor who support students Monday to Friday with up to eight sessions of counselling. Counsellors will support students with any number of personal issues. Sessions last 50 minutes and are held in appropriate confidential spaces in the College or online as students prefer.

6. Student Liaison Officers

- 6.1. Student Liaison Officers act as the first port of call for all Duty Officer calls our College. The Duty officer is the first point of contact for immediate issues and some complaints from the public. They patrol areas making sure that students are behaving and support them as necessary. They are trained to carry out random searches in class and in College for drugs should there be a need. They maintain contacts with the local police force and keep them updated with any intelligence that we hold.

7. Working with Other Agencies

- 7.1. The Student Welfare team regularly work with other agencies providing them space to support students. Referral to, liaison with and support is available in College from the following list of agencies and any others (as appropriate) to the student at the time. Students can access these services via Student Welfare:-Turning Point, Police Suffolk, Young Adult Carers, Virtual Schools - Suffolk, Norfolk, Cambridgeshire, Social Care Services, Mental Health, Probation, Youth Justice, One Step Closer, Diabetic nurses, Young Peoples Workers (CYP 0-19), The Ferns, Fresh Start New Beginnings, Local GP'S, PREVENT, HE/FE Coordinator. In addition the Local Authority are contacted regularly with lists of students that withdraw and, any vulnerable individuals who are at risk of becoming Not in Education or Employment (NEET) are

monitored termly with the Young Persons workers to make sure they do not become NEET.

Related documents

For SEND support, please see the SEND Policy.

Revision History

Revision date	Reason for revision	Section number	Changes made
February 2024	Aligning group policies		SAT & WSC Policies combined to create EEG Policy